

**Bangladesh Parliament Secretariat**  
Office of the Project Director  
Strengthening Parliamentary Oversight (SPO) project  
Sher-e-Bangla Nagar, Dhaka-1207  
Bangladesh

REOI Ref. No: 11.320.014.00.00.003.2010-05

Date 27 October, 2010

**BANGLADESH**  
Strengthening Parliamentary Oversight (SPO) Project under the Strengthening Public  
Expenditure Management Program (SPEMP)  
CONSULTING SERVICES  
Project ID No: P119139

Contract No. S-01: Management and Implementation Support Consultant

**Request for Expression of Interest (REOI)**

The Parliament Secretariat (PS) under a Multi-Donor Trust Fund managed by the International Development Association (IDA) will be implementing the “Strengthening Parliamentary Oversight” project which is one of the components of Government of Bangladesh (GOB) led reform program “Strengthening Public Expenditure Management Program (SPEMP)”. The PS intends to apply part of the project proceeds to payments for the services described below:

- Consulting Services for Management and Implementation Support under the category services.

The main objective of the consultancy is to provide project implementation and management support services to the Project Management and Coordination Unit (PMCU) of the PS. As a part of the consultancy, the consultant firm shall support the project management in carrying out the project implementation activities under various components, achieving M&E benchmarks and provide other services as and when necessary.

Major components of the project are:

1. Improving Capacity of Parliamentary Oversight Functions:
  - 1.1 Strengthening Financial Oversight Committees ( Public Accounts Committee, Public Undertaking Committee and Committee on Estimate)
  - 1.2 Enhancing the Effectiveness and sustainability of Parliamentary Support Mechanism
2. Enhancing Public Access to Information about Financial Oversight Committees
3. Modernizing Business Process, Proceedings and Automated Record Management

The core responsibility of the consultant under this assignment will be to provide support to PMCU of the PS to successfully implement the foregoing components, thereby enabling the project to attain its development objectives – measured through a set of pre-defined results monitoring indicators. In order to provide high quality management

and implementation support,, the consultant will require substantial inputs from experts in all relevant fields as mentioned above during the project period. The project is expected to be implemented over a period of four consecutive years, beginning from July 01, 2010 June 30, 2014.

The PS now invites eligible consultants to submit their Expressions of Interest (EOI) for providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc). The EOIs would be reviewed on the basis of the following to prepare a short list:

- § Registration of the firm / institute
- § Availability of appropriate skills among staff covering the fields of assignment
- § Demonstrated capacity to handle such assignments covering various fields
- § Experience in similar tasks (e.g. implementation support, project management support, systems development, human resource development & training)

Consultants may associate to enhance their qualification, but should mention whether the association is in the form of a “joint-venture” or of “sub-consultancy”. All members of such association should have real and well-defined inputs to the assignment, and it is preferable to limit the total number of firms / organizations in the association to three.

The consultant will be selected in accordance with the World Bank’s Guidelines: Selection and Employment of Consultants by World Bank Borrowers (May 2004, revised October 2006 and May 2010).

Interested consultants may obtain further information from the office of the under signed from 0900 to 1600 hours (Sunday through Thursday, except public holidays).

Expressions of interest must be delivered to the address below by November 25, 2010. Electronic submission of EOIs is permitted under this notice.

sd/-

**A S M Mahbubul Alam**

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SPO Project

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